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SUBJECT : Weekly Activities Report, Period 19-23 November 1951

1. Project 51-8, ECA Industrial Training. I&S/O has advised that the security problem involved in CIA participation in the ECA Training Project was so great that it was deemed inadvisable to pursue this project further. In view of this action by I&S, this Office has suggested that O/RR firm up its requirements for industrial training independently of ECA's program and the O/TR would then endeavor to find ways and means of meeting these requirements. This will be set up as a separate project upon receipt of O/RR's requirements.
2. Project 51-17, O/TR Section of the CIA Report to the NSC. Completed draft of O/TR's contribution to the CIA report to the NSC and forwarded to Col. [REDACTED]

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1. Project 51-6, Survey of Non O/TR Training Activities. Summarized and analyzed reports received to date. Contacted those offices which have not reported as yet and requested their compliance with our memorandum.
2. Project 51-7, Professional Administrative Officer Training Program. Summarized and analyzed reports received to date. Contacted those offices which have not reported as yet and requested their compliance with our memorandum.
3. Project 51-13, Register of Training Activities. Obtained and analyzed copies of all forms used in the registration and record keeping process for training programs conducted by the O/TR with a view toward setting up a central system of permanent record keeping.

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4. Project 51-14, Cable Preparation Course. A check with O/CD revealed that the record system on films was being reorganized but that we would receive early attention on our request for the identification of training films on cable preparation and message center procedures.
5. Project 51-15, Rotation Working Group. Prepared memorandum for the Chairman of the Rotation Working Group which was transmitted to the Career Service Committee. This memorandum set forth reasons for the Working Group's preference of its original definition of Rotation. Committee approved. Attended sixth meeting of the Working Group on 21 November.
6. Project 51-20, Administrative Support to Field Training Operations. Met with Mr. [REDACTED] of TRC to discuss TRC factors related to this problem.

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III. Newly Assigned Projects

1. Project 51-22, Wartime Role of CIA as it Affects the Mission of O/TR. As a result of a meeting which included the D/TR, Mr. [REDACTED] of O/SO and the Chief, Plans and Policy Staff, on 19 November regarding more effective training of CIA Reservists. It was concluded that the problem presented by Mr. [REDACTED] was the most fundamental one of the wartime role of the Agency and its effect upon the Agency's training mission. Accordingly, this Office prepared a draft memorandum for the signature of the D/TR to the DDGI requesting policy guidance on this question.
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2. Project 51-23, Federal Civilian Defense Administration Training Films. Prepared a memorandum signed and dispatched 21 November by D/TR transmitting a letter for signature of DD/A acknowledging Mr. John R. Steelman's letter. Mr. [REDACTED], O/CD, is arranging to obtain copies of the films and will notify us when they reach the Agency. Action required: To preview film and determine extent of coverage by Agency personnel desirable. Mr. [REDACTED] wants to attend the preview. No further action until Mr. [REDACTED] obtains films and notifies this Office.
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Iv. Projects in Suspense

1. Project 51-3, Preparation of Report on 1951 Summer Seminar on the Near East.

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2. Project 51-4, Review and Recommendation on O/PC Comments on the [REDACTED] Report" Regarding Covert Training.
3. Project 51-9, Development of Curriculum and Program for the National Intelligence Course; Senior Professional Level.
4. Project 51-10, Development of Curriculum and Program for the Intermediate Intelligence Course; Junior Professional Level.
5. Project 51-11, Review of Curriculum and Program for the Basic Intelligence Course; Incoming Professional Level.
6. Project 51-21, Area and Language Specialists.



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